Agenda for Training

The following "HANDS-ON ACTIVITY" materials are to be used with other materials provided by the EDNET Faculty Trainer from USOE and the Technical Trainer from UEN. They should only be used in an "on-site" teaching situation at an EDNET location.

Day 1 Activities

1. Registration for EDNET Faculty/Technical Training--Fill out the forms.

    • Registration (Soc. Sec. #, phones, type of training, inservice.

    • Notecard: One question about EDNET Teaching/Training/Presenting.

    • EDNET teacher database on Internet.

2. EDNET Faculty/Technical Training--Discussion

    • Powerpoint presentation: *Distance Learning.*

    • Expectations: What do you want out of training?

    • Videotape: *EDNET: THE POWER OF LEARNING*, 5 minutes.

3. Technical Training--Practice

    • Conducted by UEN Technical Trainer for two to four hours.

    • EDNET demonstration.

        • Live teleconference with another EDNET site.

        • Participation and questions invited.

    • Practice: Hands-on practice at the EDNET console.

4. Advantages and Misconceptions of Distance Learning--Discussion

    • Practice: Opportunities for each participant to assist the presenter

       in "running" the EDNET console.

5. Integration of Technology in Distance Learning--Interactive Discussion.

    • Powerpoint presentation: *Interacting with Technology.*

    • Demonstration: Interaction methods

    • Practice: Using the ELMO and preparing graphics

    • Activity: A presentation at the ELMO.

        • Each person will give a two-minute presentation at ELMO.

        • Hand-drawn diagram, picture, etc.

        • Critique and comments from the group.

        • Powerpoint presentation: *Elements of a Good Presentation.*

        • Discussion: Structuring interactivity into your lessons

Day 2 Activities

6. Getting Ready for Your Mini-Lesson--Discussion
    - Videotape: SUU's Matt Nickerson, *Teaching on EDNET*, 20 minutes.
    - Activity: Storyboarding for your lessons.
    - Activity: Making a Powerpoint presentation on the computer.
    - Powerpoint Training in local facility--2-4 hours.

7. Elements of Interactivity in a Distance Learning Class--Interactive Discussion.

    - Powerpoint presentation *Elements of a Good Presentation.*
    - Discussion: Structuring interactivity into your lessons.
    - Activity: Using the microphone .
    - Discussion: Copyright and the distance educator.
    - Practice: EDNET console with a hands-on, role-playing activity.
        - Include teacher and facilitator.
        - Preset camera to five teacher and three student shots.
        - Maintain eye contact with the cameras.
        - Play a video and switch back to camera.
        - Switch to a remote site.
        - Review time, place, and materials for tomorrow's mini-lesson.
        - Practice: Hands-on practice at the EDNET console.

Day 3 Activities

Mini-Teaching Activity. Participants should attend at their assigned EDNET site for the mini-lesson today. Be 30 minutes early.

8. EDNET Teacher Mini-Lessons Taught from an EDNET site.
    - Are required for certification and future endorsement.
    - Should be 5 to 7 minutes long. (We will decide how long on Day 2.)
    - Need to be interactive to at least one other EDNET site.
    - Should involve students as much as possible.
    - Should use at least two different technologies.
        - Camera, ELMO, computer presentation, Internet, remote.
        - Microphone, AMX pad switching.
    - Will involve a positive critique by participants.

9. Conclusion of workshop.
    - Awarding of certificates.
    - Evaluation of workshop.